

NON-GENDERED GREETINGS

ALTERNATIVES TO THE GENDERED WORDS & PHRASES OFTEN USED WHEN WE SAY HELLO

INSTEAD OF:

SIR/ MADAM

MRS, MISS, MS, MR, MX

LADIES & GENTLEMEN

BOYS & GIRLS

MEN & WOMEN

GUYS, LADS, DUDES

TRY:

**[THEIR NAME], COLLEAGUE,
TO WHOM IT MAY CONCERN**

**AVOID ASSUMING TITLES*
USE [THEIR NAME]**

DISTINGUISHED GUESTS

**HELLO, HI, HEY, GOOD
MORNING/ AFTERNOON**

**ALL, EVERYONE, FOLKS,
TEAM, COLLEAGUES, GROUP**

**EVERYONE, FRIENDS,
SQUAD, COMRADES, PALS**

***IF WE MUST USE A GENDERED TERM,
IT'S KIND TO ASK - NOT ASSUME!**

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